



National
Aeronautics and
Space
Administration

Evaluation of Performance (Source Selection Information)

(See FAR 42.15 and NFS 1842.15)

| | | | | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--------------------------------------------------------------------|--------------|--------------------------------|-------------|
| CONTRACT/PO NO. | | <input type="checkbox"/> INTERIM <input type="checkbox"/> FINAL | CAGE CODE: | EVALUATION PERIOD From: To: | |
| NOTE: THE SECTION BELOW WILL AUTOMATICALLY APPEAR WHEN THE CONTRACT NUMBER IS ENTERED. | | | | | |
| CONTRACTOR | | AWARD DATE | COMP. DATE | NAICS CODE | TIN or EIN: |
| CONTRACT TYPE: | | | TOTAL VALUE: | | |
| IN THE SECTIONS BELOW, RATE AND DESCRIBE THE CONTRACTOR'S PERFORMANCE (Guidelines on Page 3) | | | | | |
| DESCRIPTION OF WORK BEING EVALUATED | | | | | |
| QUALITY (Rating: 1 - 5) | | | | | |
| <div>1 POOR/UNSATISFACTORY 2 SATISFACTORY 3 GOOD 4 VERY GOOD 5 EXCELLENT</div> <div><input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/></div> | | | | | |
| TIMELINESS (Rating: 1 - 5) | | | | | |
| <div>1 POOR/UNSATISFACTORY 2 SATISFACTORY 3 GOOD 4 VERY GOOD 5 EXCELLENT</div> <div><input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/></div> | | | | | |
| PRICE/COST (Rating: 1 - 5) | | | | | |
| <div>1 POOR/UNSATISFACTORY 2 SATISFACTORY 3 GOOD 4 VERY GOOD 5 EXCELLENT</div> <div><input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/></div> | | | | | |
| OTHER (Rating: 1 - 5) | | | | | |
| <div>1 POOR/UNSATISFACTORY 2 SATISFACTORY 3 GOOD 4 VERY GOOD 5 EXCELLENT</div> <div><input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/></div> | | | | | |
| DISCUSSION OF EVALUATION WITH CONTRACTOR (Date and Participants) | | | | | |
| TECHNICAL OR OTHER EVALUATORS (or None) | | | | | |
| CONTRACTING OFFICER (Name) | E-Mail Address | (Telephone) | (Signature) | (Date) | |

Contractor's Comments on Evaluation

IN THE SECTIONS BELOW, THE CONTRACTOR MAY COMMENT ON THE EVALUATION

QUALITY

NASA's REVIEW OF ANY DISAGREEMENTS

TIMELINESS

NASA's REVIEW OF ANY DISAGREEMENTS

PRICE/COST

NASA's REVIEW OF ANY DISAGREEMENTS

OTHER

NASA's REVIEW OF ANY DISAGREEMENTS

NAME OF PERSON COMMENTING

E-Mail Address

Phone

Signature

Date

NAME OF REVIEWING OFFICIAL

Signature

Date

INSTRUCTIONS AND PERFORMANCE RATING GUIDELINES

PAGE 1 is to be completed by the Contracting Officer with input from the technical office or end users of the products or services. Required fields are indicated in the Form Status display at the top left of the form.

1 - CONTRACTOR INFORMATION

Some contractor information is looked up automatically after the Contract/PO number is entered.

Center - Select your appropriate Center from the drop down list.

Contract/PO No. - Select the Contract or Purchase Order Prefix from the list.

Enter the number including trailing letters.

Interim/Final - Check the appropriate box

Task Number - Enter Task or N/A if not applicable

CAGE Code - Enter Contractor's Commercial and Government Entity Code

Evaluation Period - Enter Start and End dates of Evaluation Period

Contractor- Completed automatically with data from AMS

Award Date- Completed automatically with data from AMS

Complete Date- Completed automatically with data from AMS

NAICS- Completed automatically with data from AMS

TIN or EIN - Completed automatically with data from AMS

Award Type- Completed automatically with data from AMS

Total Value- Completed automatically with data from AMS

Description Of Contract - Completed automatically with data from AMS

2 - EVALUATION INFORMATION

Description of Work Being Evaluated - Describe the work to be evaluated.

3 - NARRATIVES and RATINGS

Use the guidance provided below to assign standard adjective ratings to each of the assigned areas: Quality, Price/Cost, Timeliness, and Other.

5 - EXCELLENT:

Of exceptional merit; exemplary performance in a timely, efficient, and economical manner; very minor (if any) weaknesses with no adverse effect on overall performance.

4 - VERY GOOD:

Very effective performance, fully responsive to contract requirements accomplished in a timely, efficient, and economical manner for the most part; only minor weaknesses.

3 - GOOD:

Effective performance; fully responsive to contract requirements; reportable weaknesses, but with little identifiable effect on overall performance.

2 - SATISFACTORY:

Meets or slightly exceeds minimum acceptable standards; adequate results; reportable weaknesses with identifiable, but not substantial, effects on overall performance.

1 - POOR/UNSATISFACTORY:

Does not meet minimum acceptable standards in one or more areas; remedial action required in one or more areas; deficiencies in one or more areas which adversely affect overall performance.

4 - Enter participants and date evaluation was discussed with Contractor

5 - Enter names of all other evaluators (or None)

6 - Enter Contracting Officer's name, e-mail address, and phone.

7 - Sign the form electronically (double click on the signature block and you will be prompted for your signature).

8 - Forward the completed form via e-mail (electronic submissions only) to the Contractor for review and comment.